



**INTERNATIONAL STUDENT  
SEVIS TRANSFER CLEARANCE FORM**

The United State Citizenship and Immigration Services (USCIS) requires this office to have the following information in order to process your transfer or change of school to Samford University. *Please complete the information in Section I and submit this form to the International Student Advisor at your present or most recently attended school in the U.S.*

**SECTION I- TO BE COMPLETED BY THE STUDENT**

**Please Print**

Name: \_\_\_\_\_  
Last or Family First or Given Middle

Academic term and year you will begin your studies at Samford University: \_\_\_\_\_

I authorize my present International Student Advisor (or designated campus officer) to provide the information below.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Email Address

**SECTION II – TO BE COMPLETED BY INTERNATIONAL STUDENT ADVISOR AT YOUR  
PRESENT OR LAST ATTENDED SCHOOL IN THE U.S.**

The above named student has applied for admission to Samford University. Your assistance is appreciated in completing the section below. The completed form along with a copy of the student's current I-20 and I-94 should be uploaded to the student's Samford application status page or mailed to:

**Jennifer Beck, DSO, ARO**  
**Global Engagement Office**  
**Samford University**  
**800 Lakeshore Drive**  
**Birmingham, AL 35229**  
**Telephone: (205) 726-4334 Email: geo@samford.edu**  
**SCHOOL CODE: ATL214F00124000**

INS Admission (I-94) Number \_\_\_\_\_

What is the student's visa type? \_\_\_\_\_

SEVIS ID Number \_\_\_\_\_

SEVIS Release Date \_\_\_\_\_

If on a J-1 program, please give the following information:

Program Number \_\_\_\_\_

Length of time in the US \_\_\_\_\_

What is the category marked in #4 of the DS-2019? \_\_\_\_\_

Please mark the appropriate statement:

- \_\_\_\_\_ The student is in good standing and is/had been pursuing a full course of study.  
 \_\_\_\_\_ The student is out of status and a reinstatement to student status was filed on (date) \_\_\_\_\_ at the USCIS office in (place) \_\_\_\_\_ and is pending. (Please enclose copies of documents filed with USCIS.)  
 \_\_\_\_\_ the student is out of status  
 \_\_\_\_\_ The student is currently under practical training. Please list all periods of authorized practical training (curricular or optional) if known \_\_\_\_\_

Signature of School Official \_\_\_\_\_

Date: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Email: \_\_\_\_\_

Institution: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip